

St. John Paul II Parish
Transition Planning Meeting
2/16/19
Annex – 9:00 a.m.

- Attendance: Fr. Bill Burks, Anne Bainbridge, Jay Comstock, Bob Goens, Sharon Hibbs, Ron Hohmann, Elaine Hulsman, Drew Osting, Patti Vance, Tom Wargel, Laurie Warren
- Absent: Timothy Buckley, Donna Michael, John Ridenour
- Opening: Ron Hohmann asked Fr. Bill to say an opening prayer.
- Prayer: Fr. Bill thanked God for the continued progress, and asked for continuation of guidance, and thanked Him for the results thus far. He was humbled by the efforts of the Core Team.
- Reminder: Just a reminder we need to be sensitive and listen to all sides from both campuses. The outcome from this team is Unification not division in a development of one space.
- Objective: Subcommittee updates, timelines and discussing need for everyone to have these submitted next week.

Old Business:

- Amending 2.9.19 minutes
 - Change wording under Statues to reflect not in competition with the altar.
 - Change wording to add if pews are removed in music area, it will leave a huge mess.
 - Remove organ from items being moved and in place at Goldsmith during Holy Week.
- Liability Insurance: Fr. Bill discussed this with his staff and they suggested smaller items could be moved by volunteers, but heavier items that could physically hurt a person should be hired out to a company that carries their own insurance. He did not reach out to Catholic Mutual, but the bottom line is if anyone gets hurt through volunteering, we are bound.
- Moving “moveable” objects versus “immoveable” objects: we can make representations of items we cannot move because of structure and should move what we can.
- Bob Goens addressed that he has a list of donated items for Goldsmith and money was donated for Hikes along with stained glass windows, but he’s unsure of what else was donated on Hikes. Anne Bainbridge asked him to look for plaques near things inside the church and create the donation list from this information. Fr. Bill reiterated that we do not want to discredit anyone who has donated and are honored by their generosity. We will discern based on our current needs and there is no ill-will intended. Some items have served us really well. Jay Comstock gave the example of the old organ donated to St. Pius X after the big organ was removed from the sanctuary. It served the purpose, but it is more suitable for a person’s home than a worship space.
- Sharon Hibbs asked if we could donate items no longer needed to another parish. Fr. Bill said yes and that a small group could be formed once we have the inventory list and know what we will keep versus not. The group can then filter through the list, especially religious items to determine if they should be archived, given to another parish, or given away, i.e. if any relics are not moved to the unified worship space, we would provide them to the archivist.

New Business: Subcommittee Updates

- Unified Worship Space: Anne Bainbridge
 - This week’s meeting went somewhat better with more cooperation.
 - Looked at Hikes stained glass more and won’t be able to fit into the current church; however, 2 may be able to go in the new chapel.
 - Want stained glass in unified worship space.
 - Want Goldsmith people to walk in and feel they still see this as theirs and Hikes people to walk in and feel valued.
 - Current Goldsmith stained glass windows appear very green with clear dots from afar; however, up close much detail is present.

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- Same with the tabernacle.
- If we provide reasoning behind the hidden details, it would help people from Hikes adjust more quickly. We could provide tours and explain the Tree of Life on the tabernacle. We could also take different elements with photos and explanations in the bulletin to help people see the details. Sharon Hibbs said there is a booklet somewhere that provides explanation on items and she will look to see if she still has a copy. Drew Osting suggested highlighting areas during the coffee and donuts. Jay Comstock suggested Fr. Bill mention an item of focus in his pulpit announcements. Anne Bainbridge said this discussion could be shelved until a later date, possibly after Easter.
- Jay Comstock stated that the way the wood and color is set in place at Hikes is beautiful and he would like it matched on the new altar flooring in the unified worship space. It will be an “eye-catcher” for folks and a good contrast against the lighter items in the church.
- Anne Bainbridge said that Rose Mary Wargel suggested we add stained glass to the door and window outside the reconciliation room.
- Sr. Jean Ann Zappa suggested that stained glass be added to the transom at the top with symbols from stained glass windows at Hikes. Hikes folks will recognize it as and be something they see as they enter. Fr. Bill reminded Anne that she will need to verify weight-bearing walls. Anne Bainbridge said that because stained glass cannot be moved from Hikes, they will need to commission someone to create new stained glass for the transom wall and reconciliation room door/window. Tom Wargel will provide her with a few names of people who do this type work.
- Anne said there was discussion about stations being different at Hikes and Goldsmith. Hikes takes two bolts to secure each station while Goldsmith only requires one. If we changed out the stations on a regular basis, this wouldn't work. She also said eventually, they probably would be changed out less frequently and then possibly just one set would remain. If we moved the Hikes stations to the chapel, there is fear it would look like we were placing all St. Barnabas there.
- The Risen Christ is too large for the altar in the unified worship space. It's possible it could go in the back of church and the two statues from Hikes could be placed on the wooden floor in the alcoves. The smaller Risen Christ already on Goldsmith is also too large for the altar. Anne said that the altar needs to remain with the theme of the current church and unity. Her concern is that she wants the Hikes people to feel valued and fears if statues are in the back, Hikes people won't see them and could feel less valued. Fr. Bill suggested moving the votive candle stands near the statues and possibly place spotlights on them to highlight these areas.
- Ron Hohmann asked if the plan to get the Risen Christ and piano in place before Easter is still realistic. Jay Comstock said he wants the piano moved and is hopeful we hire Gist to move it because Easter means, “New,” and it will be a big deal. The organ move will be after Easter because the speakers that go with it will need space in the sound room and Tom Wargel will have to create it. He is deferring that need to Tom's Update Current Space subcommittee. Jay Comstock also said the remote consult will come from Hikes to Goldsmith at a later date.
- After the 11:00 a.m. Mass on Palm Sunday, Jay Comstock will disconnect the system and move it on Monday and Tuesday. He should be able to have it up and ready at Goldsmith by Wednesday of Holy Week. He will donate his guys' time that week to help ensure what needs to be in place is completed.
- Anne Bainbridge suggested possibly having an artist render of what the unified worship space will look like to present at Easter. Fr. Bill reminded everyone that once the Archdiocese approves it, then we can provide this to our folks.
- Fr. Bill mentioned that he had discussed with his staff about moving the statue of St. Pius X from in front of the Goldsmith church to another site before Easter. Anne Bainbridge suggested temporarily moving it to the prayer garden between the church and school. Tom Wargel said that any statue needs a concrete footer, regardless of temporary or permanent, and this is not the best option. Elaine Hulsman asked if this task should be reassigned to Tom's Update Current Space subcommittee. Because we are looking at creating a prayer garden with former statues such as St. Pius X, St. Francis, the Grotto, benches, etc. Tom suggested removing for now and placing it in storage until that time. Laurie Warren suggested that we notify everyone that the St. Pius X statue will be removed and placed in storage.
- Inclusive Inventory: Bob Goens
 - Eric Berendson, Kim Clements, Melissa Goens, and Sally Mayrose have agreed to serve on subcommittee.

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- Left voice mails with Karen Sullivan and Jay Tino inviting them to the group, but no return phone call yet.
- Bob thought he had keys to every door; however, his key would not work in the last classroom upstairs at Hikes. Jason Heuglin will need to get this taken care of as others have had the same issue with that lock.
- We could bring desks over from Goldsmith and store in classrooms in case the property buyer is a school.
- Subcommittee's goal is to complete the inventory at Hikes first, then Goldsmith.
- Once they have inventoried, they will present a plan to the Core Team.
- A suggestion Bob presented today is that when building the new garage at Goldsmith a second story be built to store Scout items.
- Update Current Space on Goldsmith: Tom Wargel
 - Will new pastor reside in rectory? Fr. Bill said that we should plan on this assumption at this time.
 - Tom Wargel will present timeline next week.
- Move Ministries and Organizations: Drew Osting
 - Erin Maguire-Osting and Matt Huber will serve on subcommittee.
 - Donna Kenney will serve as an advisor.
 - Met with Frank Hulsman to discuss picnic.
 - Has obtained the ministry checklist document and needs to review it.
 - Setting up a subcommittee meeting.
 - Will meet with Darlene Hoard to learn more about who uses gym space at Hikes.
 - Fr. Bill informed everyone that Religious Education classes will move to Goldsmith the 2nd weekend of Easter so that students can be on the campus where Masses are said and have the option of attending 8:30 or 11:00 a.m. liturgies. Fr. Bill has already discussed this with Jack Clark, Religious Education Coordinator, and Lynn Wilt, Principal, John Paul II Academy. Details have been worked out with her faculty and staff.
- Office Move and Meet Office Space Needs: Elaine Hulsman
 - Tim Tallent has agreed to serve on subcommittee and has recently been through an office move.
 - The three of us, Tim, Patti and I will begin meeting and should work well together.
 - Our timeline will need an end-date and then we will work backwards.
 - Fr. Bill said the offices will remain on Hikes until the new building is ready unless the property would sell prior to that time. The office will not prematurely leave Hikes.
- Hire Architect and New Construction Begin: Jay Comstock
 - Jack Kastensmidt will head subcommittee.
 - Tom Wargel will serve as advisor.
 - Jay Comstock will record notes and be liaison to Core Team.
 - Frank Hulsman and Ken Thieneman have both agreed to be on subcommittee.
 - Reached out to Pat Blandford, Donald Price, Ron Hohmann, and Felix Swiderski and waiting to hear back from each one.
 - Jack Kastenmidt has set Tuesdays, 6:00 p.m., in the Goldsmith Cafeteria as their standing meeting time. Fr. Bill will communicate this to his staff to make sure dates/times get on the schedule.
 - Jack Kastensmidt plans to be post-haste on hiring an architect.
 - Core Team will chisel out the details when ready.
 - Will present timeline next week.

Discussion: Ron Hohmann asked if the Core Team will remain intact once plans are in place. Fr. Bill said yes.

Ron Hohmann asked if we should hold town hall meetings. Fr. Bill said we should be communicative, let the new pastor see the plans, make adjustments and then present to the parish at large.

The new building should be ready by spring 2020. Once we have plans to present to the Archdiocese, that is the time we will discuss whether to use savings, borrow, financing through a small interest loan, or create a capital campaign. Is it realistic we could be breaking ground by this summer? Jay Comstock said that Jack Kastensmidt will prepare a "Best Case Scenario," "Normal Case Scenario," and "Delayed Case Scenario." Storage units may be built sooner to accommodate moving items. Tom Wargel stated that we need to use a commercial builder and that we will be at the mercy of M.S.D. He shared that

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they used a residential builder to build the existing garage at the back of the Goldsmith rectory and that's why we are experiencing problems and the garage is less than 10 years old. He also stated that we will have to work with M.S.D. on the catch basin downstream near Goldsmith Lane. Drew Osting suggested that the after the picnic in June, they may be able to consolidate space in the current rectory.

Discussion ensued whether we could ask the Archdiocese to waive the requirement of securing three bids for architects and be allowed to hire Gil Stein's firm since he is already familiar with our needs and time is of the essence. We do not have time to back peddle with securing bids. In this situation, can we procure best practices by going ahead with Gil Stein? Fr. Bill said that if we state all the work previously done with Gil and make our case with the Archdiocese, we will still need to hire a builder and secure those bids. Jay Comstock will present this at Tuesday's subcommittee meeting and get approval to move with Gil Stein. Both Jay Comstock and Ron Hohmann offered to accompany Fr. Bill to the meeting with the Archdiocese.

Closing: Bring ballpark timelines for all subcommittees to next week's meeting and be prepared to present to the Core Team. From here, we will develop the timeline plan to present to the Archdiocese. At our meeting on March 2nd, we will review everything. It's noted that these timelines may change as needs arise. We will try to adhere to them, but as changes happen, we will announce them to the Archdiocese. Subcommittees should also prepare for next week's meeting a rough estimate of any/all anticipated costs. We realize these are open-ended, variables may change depending on needs, and we are setting a goal of an end sight of spring 2020.

Next Meeting: Saturday, February 23, 2019, Preliminary timelines and anticipated costs and putting our presentation together for the Archdiocese.

Meeting Adjourned: 10:30 a.m.