

St. John Paul II Parish
Transition Planning Meeting
4/6/19
Annex – 9:00 a.m.

Attendance: Fr. Bill Burks, Donna Michael, Anne Bainbridge, Jay Comstock, Sharon Hibbs, Ron Hohmann, Elaine Hulsman, Drew Osting, John Ridenour, Patti Vance, Tom Wargel

Absent: Timothy Buckley, Bob Goens, Laurie Warren

Opening: Donna Michael asked Fr. Bill to say an opening prayer.

Prayer: Fr. Bill asked our gracious, loving God to watch over all of us as we approach our most sacred days in the church and experience one of the most prevalent transitions of our parish, and that our people feel both cared for and appreciated.

Objective: Update from Fr. Bill after recent Parish Council meeting; updates from subcommittee liaisons, budget updates, and looking toward Holy Saturday's move and assignments to make the work light and easy.

Update: Donna Michael asked Fr. Bill to update everyone on the recent Parish Council meeting. Fr. Bill said that some members were unable to be present for the meeting and the consensus of those in attendance was that the Transition Team is not overstepping Parish Council with making decisions or being negligent in bringing tasks needing approval to them. Parish Council members understand that bigger tasks, large ticket items, the transition budget, and timelines all need their approval. He also stated that Parish Council is aware that Mary Ann Wheatley will have a separate 2020 budget for transition work and that this information will be shared with Finance. He further stated that Parish Council understands that this budget will not reflect any revenue, only expenditures. Everyone is attentive that revenue will be generated once the Hikes property is sold or the Archdiocese accepts full responsibility of this Campus. He also updated everyone that the money counters now have a designated space for counting the weekend collections, and that the Religious Education program is in place.

Old Business: Subcommittee's meeting reports:

- Unified Worship Space: Anne Bainbridge
 - Partial budget is ready
 - Still waiting on one bid from painter
 - Still waiting to hear back from one vendor on stained glass
 - Next meeting will be Monday, 4/8
 - Ron Hohmann asked if we should hold off on changing the sanctuary space until the new pastor arrives and Fr. Bill said that we should continue with our current plans, painting and statues, that this has already been approved by the Archdiocese. Donna Michael said that major decisions would include the new pastor.
 - Donna further stated that we need to remain fiscally responsible, continue transparency, and focus on fostering camaraderie among all parishioners.
 - To further promote complete transparency, Fr. Bill will put in his homily for next weekend that the Risen Christ and statues will be in place by Easter. He put in his article in this weekend's bulletin about Ms. Wilt and himself leaving, and placed emphasis on the Holy Thursday Mass at Hikes.
 - Jay Comstock reminded us that our parish will have a period of loss felt by all. Change is never easy or readily acceptable. It is the hope that having the large Risen Christ in place at Goldsmith for the Holy Saturday Vigil Mass and the St. Pius X statue removed, this will show a sincere acknowledgement of welcome as we move into one worship space. Other gradual changes after Easter will continue to impact parishioners in a positive manner. He also reminded members that for many, Holy Thursday will begin a grieving period. We need to get through the Easter season and hopefully by Ordinary time we will begin to feel like one community.
 - Jay also thanked Tom Wargel and John Ridenour for helping prepare the space at Goldsmith needed for the initial move of sound equipment. John Ridenour will move the lift from Goldsmith

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Campus to Hikes Campus tomorrow and Monday morning Jay and his group will move the two hanging mics to Goldsmith and get in place, as the first part of the plan.

- Office Move: Elaine Hulsman
 - No update at this time
- Inventory: Bob Goens
 - Bob Goens had emailed the Transition Team to make them aware he would not be present for the meeting
 - He will provide an update soon
- Ministries: Drew Osting
 - Calendar is partially built
- Update Current Space at Goldsmith: Tom Wargel
 - Fr. Bill stated that he has not heard any comments or questioning of costs for the rectory updates and repairs. Finance and Parish Council have not found any requests to be unreasonable.
 - Tom is looking into options of refreshing the bathroom in the downstairs suite versus a complete renovation as it is most likely that the new pastor would choose an upstairs suite over this one.
 - Kitchen will be a total renovation.
 - The rectory will not be completely done by the time Fr. Bill leaves and the new pastor arrives. We may need to provide temporary housing for the new pastor for a few weeks during the final stages of renovating the rectory.
- New Construction: Jay Comstock
 - Committee made the decision to put meetings on hold for now until the new pastor arrives
 - Donna Michael asked Jay to get with Jack Kastensmidt and ask him to contact the original architect from the Building Assessment Team to inform him of the plan to wait until late summer (August/September). At that time architect bids will be requested and that the company would be welcome.
 - Tom Wargel reiterated that we do not need an architect in place to begin construction of a new garage. However, Jack Kastensmidt had suggested to the subcommittee that we need a structural engineer's input and formal report before moving on this. Tom also stated that plans could be made and be underway before school begins, but because of permits, it would not be completed by that time. While there is a sense of urgency to get the garage built, it is not an immediate need. Donna Michael asked Jay to draft a proposal of the plan stating such to present to the Transition Team. Jay agreed that he will prepare and present the plan.
 - The initial thought of the Transition Team and the new construction committee was to have a chapel so that any religious items not used in the main sanctuary could be placed in the chapel. However, the decision will ultimately be up to the new pastor and Parish Council whether we have a chapel in the new space or use the main sanctuary for daily Mass. If we forego putting a chapel in the new building, this space could be made available for other needs. A member of that subcommittee stated that Father has said all along 'he wants parishioners to gather around one altar'. Donna Michael reiterated that it will be the new pastor and Parish Council's decision.

Discussion: Donna Michael reminded everyone to have their budget ready for Finance Council meeting on 4/24. Any suggestions that Finance comes back with should be discussed at the Transition Team meeting on 4/27 and ratified for Parish Council's meeting 5/6. Finance and Parish Council recognize budgets will be submitted with estimated costs versus actual costs.

New Business: Plaques from Hikes Sanctuary; Holy Thursday Mass

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- A gentleman contacted Anne Bainbridge to inquire if he could have the plaque from a donation his parents made to St. Barnabas. After discussion, the Transition Team will make the following recommendation to Parish Council:

“The Transition Team would like to make the recommendation that any parishioner, or family member of a parishioner, may request and be given the plaque associated with a donation from them and that the plaque not be removed until after Easter.”

- The Transition Team also discussed that we need to continue our efforts in strengthening our parish. Mary Ridenour had previously suggested at the initial meeting that we bring back coffee and doughnuts. Mary and volunteers have been faithful in doing so and now it's time to continue building through creating small groups, family movie nights, adult intramural sports, etc. The following is a recommendation from the Transition Team to Parish Council:

“The Transition Team would like to recommend that Parish Council develop a social subcommittee to strengthen our parish and foster community life.”

- Donna Michael suggested Tom and Anne work together to create a list of things to be done on Holy Saturday morning so everything runs smoothly and to also incorporate all the volunteers who want to help. Elaine Hulsman suggested that if we have enough volunteers, maybe some could work outside sprucing up planters, etc. at entrance to the church. Tom Wargel said we have a company that takes care of the majority of this type work and it might be best to wait until after Easter to have a community day for cleanup.
- Fr. Bill asked Anne if she had parishioners lined up to remove the photograph and icon of the former parishes from the chapel on Holy Thursday and if she knew where they would go once inside the Goldsmith sanctuary. Anne said they will be placed on either side of the Reliquarium. Fr. Bill said this would be appropriate since the other relics are already there. Elaine Hulsman stated that she has been in touch with Chris McCullough and has a list of all the ministers and parishioners who will be involved during the Holy Thursday closing Liturgy. The list includes those removing the photograph and icon from the chapel.

Closing: Donna Michael asked that liaisons bring any plans, recommendations, and budgets they have ready to next week's meeting for the Transition Team to discuss, review, and approve final plans to be presented to Parish Council. She will then draft a report, separate from meeting minutes and bulletin highlights, to be presented to Parish Council. Liaisons may also submit this information to her via email during the week if they wish.

Upcoming Meetings:

- Saturday, April 13, 2019 – Line out Holy Saturday assignments, budgets, recommendations
- Saturday, April 20, 2019 – No meeting Members will be assisting with preparation of the church for Easter Masses
- April 27, 2019 – Adjusting subcommittee budgets with Finance's recommendations before Parish Council meeting 5/6

Meeting Adjourned: 10:25 a.m.